

SAMPLE



Name of Contact Person and Phone #:

Paula D'Onofrio _____ 919-123-4567 _____

Name of Organization: __Raleigh Greenway Celebration__

Name of Event: _____The Greenway Bridge Celebration_____

Type of Event: ___Community Festival_____

Date of Event: _____April 16, 2005_____

Location of Event: North Carolina Museum of Art, Raleigh, NC

Expected Attendance: _____5,000_____

What are the proceeds going to? ___The North Carolina Museum of Art and the Raleigh Parks & Recreation

Are there other retailers sponsors? Who are they? What is their sponsorship level?

___Village Deli is name only sponsors with no-on-site components._____

What do we receive in exchange for our coupon donation? _Full page ad in program, tent sponsorship, hole sponsorship, Space Station displayed, giveaways, logo on signage and thank you ads in the newspaper_____

Number of Coupons Requested: ___500_____

What will the coupons be used for and how will they be distributed? : ___They will be given to volunteers in their registration packets. Paula D'Onofrio controls coupon distribution.